

ASSOCIATION OF FRIENDS OF THE ALBERT EDWARD PRINCE OF WALES COURT, PORTHCAWL

Charity Number: 1037175



NOTICE OF THE ANNUAL GENERAL COMMITTEE MEETING 2015

Notice is hereby given that the Annual General Committee Meeting of the Association of Friends of the Albert Edward, Prince of Wales Court will take place at **3.00 p.m. on Sunday the 27th September 2015**, at the Albert Edward, Prince of Wales Court, Penylan Avenue, Porthcawl.

I list below the Agenda for the meeting, however should anyone have any specific question they require answering by the Chairman under 'Any Other Business', he would be grateful for prior notification in order that he may collate the necessary information to give a precise and accurate response.

The Audited Accounts for Year Ending 30th June 2015 will be presented for Approval, circulated September 2015

AGENDA

1. To approve the Minutes of the Annual General Meeting of 2014
2. To discuss matters arising.
3. Chairman's Report
4. To receive the Treasurer's Statement of Accounts 2015
5. To receive the Home Manager's Report.
6. To receive the Enrolment Officer's Report.
7. To receive the Diaries Committee's Report
8. To Elect a Secretary – To propose - Michael Huw Williams as Secretary. If there is no other person wishing to take on the position of Secretary, then I will propose Michael Huw Williams be elected as Secretary
9. Re-Election of Auditor. Mr. Gareth Francis of O'Brien & Partners Accountants Highdale House, 7 Centre Court, Main Avenue, Treforest Industrial Estate, Pontypridd CF37 5YR
10. To confirm the dates of the Annual General Meeting for 2016.
11. To discuss 'Any Other Business
12. .Apologies

Secretary

Marytn Wake